



**Minutes of Meeting
CITIZENS' EFFICIENCY COMMISSION
June 13, 2012**

ATTENDANCE

Citizens' Efficiency Commissioners

	Jeff Adkisson		
	Mike Aiello	x	Bob Gray
x	Daniel Cadigan		Karen Hasara
		x	Marilyn Kushak
			Frank McNeil
x	Josh Collins	x	Mike Murphy
x	Jerry Crabtree	x	Robert Plunk
	Gary Crompton	x	Kent Redfield
x	James Donelan	x	J. D. Sudeth
x	Kevin Dorsey		Kenley Wade, Sr.
x	Cliff Erwin	x	Joan Walters
	Lee Fields, Jr.		

Others

Norm Sims- SSCRPC
Jeff Fulgenzi- SSCRPC
Amy Uden- SSCRPC

Carol Kulek- volunteer
Drinda O'Connor- volunteer
Richard Treat- SCTOA
Dave Sullivan- Chatham Township

I. CALL TO ORDER

Vice-chairperson Mike Murphy called the meeting of the Citizens' Efficiency Commission to order and welcomed Commissioners and guests.

II. APPROVAL OF MINUTES

Vice-chair Murphy asked for any additions or amendments to the minutes. There were none. Mr. Josh Collins made a motion to approve the minutes. Dr. Kevin Dorsey seconded the motion and the minutes were approved.

III. REPORT OF THE CHAIR

Vice-chair Murphy discussed the County Board meeting that was held on June 12th. He informed the Commission that the Board had requested an update on the CEC's progress, so Chairperson Hasara and he had given a presentation that detailed the CEC's research process and current research areas. He thanked the twelve Commissioners who had been in attendance at the meeting.

Vice-chair Murphy then asked SSCRPC staff to provide comments. Mr. Jeff Fulgenzi informed Commissioners that SSCRPC staff is working to finalize dates for the upcoming public meetings and mayors' meeting in the fall. He suggested that the mayors' meeting may be held on October 29, and indicated that SSCRPC will also work to find locations for public meetings on potential dates of October 10, 17, and



25. He expressed that this will provide the committees time to finalize some of their current recommendations before receiving new comments. Mr. Fulgenzi also reminded Commissioners to complete the OMA training that is legally required for members of public bodies.

IV. COMMITTEE REPORTS

Vice-chair Murphy then invited committee chairs to report on recent activities for their committees:

Administrative, Management, and Budget Committee:

Committee Chair Marilyn Kushak reported that at its committee meeting, the Administrative Committee reviewed a draft survey intended to get more private sector input for the CEC's work. Mr. Collins, Dr. Kent Redfield, and SSCRPC staff will finalize and send the survey by the next committee meeting.

Committee Chair Kushak then informed the Commission that the committee's research on township collection services has continued. She explained that the committee has continued discussing how to make property tax collection more efficient, and has reviewed survey responses 11 out of the 26 from township collectors. The committee is finalizing its understanding of collection functions, cost savings, and other questions as it works to draft its recommendation.

Committee Chair Kushak then discussed research progress on joint purchasing opportunities. Ms. Drinda O'Connor met with the City, County, and CMS on behalf of the committee, to develop a preliminary understanding of their current practices. The committee hopes to survey the larger taxing districts in the near future and identify levels of need and support for joint purchasing. Ms. O'Connor will work to develop a survey that assesses needs, identifies the top 10-20 highest volume purchases, seeks input on the best practices, and determines staff time spent on purchasing functions.

Committee Chair Kushak explained that the committee is also researching governmental health insurance cost containment. The committee sent a survey to local governments for assistance in inventorying current insurance policies and coverage throughout the county, and they are receiving very good feedback.

Next Committee Meeting: Tuesday, July 17th, 9:00 am; SSCRPC Conference Room, Sangamon County Complex Room 212.

Community Development Committee:

Committee Chair Cliff Erwin indicated that much of the committee's recent effort has been focused on the recommendation related to township general assistance, and thanked Mr. Jerry Crabtree for his assistance in this area. He discussed the committee's draft recommendation, which consists of encouraging the township officials to look at opportunities to share GA administrative responsibilities, and



examine the existing model of Chatham Township's cooperation with Capital Township. He noted that this recommendation will be voted on later in the meeting.

Committee Chair Erwin then informed the Commission that his committee is also looking at private/public cooperation, particularly as related to education. The committee heard a presentation from Dr. Gillum, former superintendent of the Ball-Chatham district, concerning the teachers' perspectives on efficiency opportunities. The committee will also be looking into public school transportation systems, and will welcome a speaker on District 186's transportation department on August 2.

Committee Chair Erwin then reported that Mr. Fred Puglia from the Springfield Convention and Visitors Bureau and Mr. Brian Oaks of the Prairie Capital Convention Center will be invited to the committee's July 12th meeting

Finally, he discussed other research areas the committee continues to pursue, including maintenance facilities and building permits and inspections.

Next Committee Meeting: Thursday, June 21, 3:00 pm; Greater Springfield Chamber of Commerce Conference Room.

Public Safety Committee:

Committee Chair Bob Gray informed commissioners that under new business his committee will present a finding about the Emergency Medical Services.

He then informed the Commission that members of the Capital Area Association of Realtors had attended the committee's last meeting and provided commentary on their recent letter to the CEC, particularly as it dealt with Public Safety. He indicated that the Realtors had provided excellent feedback and expressed hope that they would remain engaged in the CEC's work.

Committee Chair Gray then informed the Commission that his committee had received call data from the E-911 dispatch center. Analysis of the data is underway, and will assist in a number of Public Safety Recommendations.

Lastly, Committee Chair Gray relayed that representatives from a number of fire protection districts had attended a previous committee meeting, where they had participated in a discussion related to the nine pass-through fire protection districts around the City of Springfield.

Next Committee Meeting: Wednesday, July 11th, 3:00 pm; Sangamon County Farm Bureau

Public Works Committee:

Committee Chair Jim Donelan informed the Commission that the Public Works Committee continues to work on recycling coordination between the City and County. Members of the committee will meet with representatives from each on June 28th to discuss potential solutions.



Next, he discussed the issue of electrical aggregation. The committee is looking into the benefits and drawbacks of electrical aggregation and attempting to determine what type of recommendation it will make on this subject. Additional meetings with experts from the ICC and other bodies will be attempted in order to further assess the issue.

Committee Chair Donelan then informed the CEC of the committee's progress on the infrastructure equipment inventory. The committee intends to put forth a survey to public works departments in all jurisdictions so that it can compile a comprehensive list of equipment in the county. He indicated that the committee had also spent time discussing continued upkeep of the inventory as one implementation issue that should be addressed in any recommendation.

Committee Chair Donelan next talked about the issue of garage consolidation. Since the City and County are each already engaged in efforts to examine garage functions, the committee will continue to monitor these efforts and assist in implementation where possible. Committee Chair Donelan reported that he and Mr. Gray had met with representatives from NAPA as well, to learn more about a parts inventory system.

Committee Chair Donelan also noted that the committee anticipates having a future meeting with highway commissioners to discuss jurisdictional matters and how townships and municipalities maintain roads and contract for repair and maintenance work.

Finally, the committee will be presenting a finding on energy efficiency at the next CEC meeting. Committee Chair Donelan discussed how townships, municipalities, and other jurisdictions can get private funds for various efficiency upgrades and construction projects, particularly related to electric and natural gas utilities. The existing program is entitled Illinois Energy Now, and is run through DCEO in conjunction with Ameren. He thanked Ms. Carol Kulek for her informative presentation on this matter, and suggested that the committee hopes to continue its review of this opportunity.

Next Committee Meeting: Monday, July 9th, 3:00 pm; SSCRPC Conference Room, Sangamon County Complex Room 212.

V. OLD BUSINESS

At this point, Vice-chair Murphy asked Community Development Committee Chair Erwin to present his committee's draft recommendation related to shared administration for township general assistance. Committee Chair Erwin thanked Mr. Crabtree, Mr. Fulgenzi, and Ms. Amy Uden for their work on the document. He invited Mr. Fulgenzi to discuss the document in detail. Commissioners asked a number of questions, which Mr. Crabtree, Mr. Fulgenzi, and Ms. Uden addressed. These questions related primarily to townships budget data presented in the document, how per capita figures were calculated, and fund balances for GA. Mr.



Richard Treat and Mr. Donelan assisted in responding to questions related to the GA function as well, specifically addressing some of the mandates faced by townships.

The recommendation suggests that townships should consider opportunities to share general assistance administration with other townships, and also recommends that statutory review of the GA function may be beneficial in the future. After an extensive discussion, Mr. J.D. Sudeth moved to call the question. Mr. Erwin seconded the motion, and it was approved. Mr. Erwin then made a motion to approve the recommendation, which was seconded by Mr. Robert Plunk. The recommendation was passed unanimously.

VI. NEW BUSINESS

Vice-Chair Murphy turned the conversation over to Public Safety Committee Chair Gray to discuss his committee's finding on rural Emergency Medical Services throughout the county. Rural Sangamon County is served primarily by volunteer fire departments. The committee has determined that some areas currently struggle with recruiting volunteers. Committee Chair Gray presented the finding, including background research and steps for future research. He noted that the committee continues to look at the practices involved with E-911 dispatch, private emergency services, and other problems as well. After responding to questions related to service levels within Springfield, Mr. Gray moved to approve the finding. Mr. Collins seconded the motion, and the Commission expressed unanimous support for the preliminary finding.

Vice-chair Murphy then suggested that the Commission cancel its July 11th meeting so that further work could be done at the committee level before the next meeting.

Next meeting date—August 8, 2012 at 3:00 PM, Location to be the Hoogland Center for the Arts.

VII. PUBLIC COMMENT

Mr. Treat provided public comment on behalf of the Sangamon County Township Officials Association. He asked Commissioners about their attendance at SCTOA annual meeting on June 26th. He indicated that all commissioners are welcome to attend. He also noted that the Commissioners were welcome to review copies of a recent SCTOA letter which he had provided.

Mr. Treat then explained that some additional townships were still working to complete the collectors' survey, and that some townships do not have collectors at this time.

Dr. Redfield commented on an article in "Great Minds" related to efficiency efforts in DuPage County. He informed committee members that DuPage County is looking at its proliferation of local units of government as well.



VIII. ADJOURNMENT

Ms. Joan Walters moved to adjourn the meeting. Ms. Kushak seconded the motion. There being no further business, the meeting was adjourned.

Respectfully Submitted,

Margaret Long
Acting as Recording Secretary